

# **VA Product Guidelines**

# **Purchase**

| Occupancy | Units | LTV | CLTV | Minimum Credit<br>Score |
|-----------|-------|-----|------|-------------------------|
| Primary   | 1-4   | 100 | 100  | 620                     |

# **Rate/Term Refinance**

| Occupancy | Units | LTV | CLTV | Minimum Credit<br>Score |
|-----------|-------|-----|------|-------------------------|
| Primary   | 1-4   | 100 | 100  | 620                     |

# **IRRRL**

| Occupancy | Units | LTV | CLTV | Minimum Credit<br>Score |
|-----------|-------|-----|------|-------------------------|
| Primary   | 1-4   | N/A | N/A  | 620                     |

# \*Cash-Out Refinance

| Occupancy | Units | LTV | CLTV | Minimum Credit<br>Score |
|-----------|-------|-----|------|-------------------------|
| Primary   | 1-4   | 100 | 100  | 620                     |

<sup>\*</sup> Cash out transactions are not allowed in TX.

# **Loan Limits**

| Property Location                  | Units | Maximum Loan<br>Amount  |
|------------------------------------|-------|-------------------------|
|                                    | 1     | \$417,000               |
| Continental US                     | 2     | \$533,850               |
|                                    | 3     | \$645,300               |
|                                    | 4     | \$801,950               |
|                                    |       |                         |
| Property Location                  | Units | Maximum Loan<br>Amount  |
| Property Location                  | Units |                         |
|                                    |       | Amount                  |
| Property Location  Alaska & Hawaii | 1     | <b>Amount</b> \$625,500 |

# **High Balance Loan Limits**

| Property Location | Units | Loan Amount<br>Exceeding   |
|-------------------|-------|----------------------------|
|                   | 1     | \$417,000                  |
| Continental US    | 2     | \$533,850                  |
|                   | 3     | \$645,300                  |
|                   | 4     | \$801,950                  |
| Property Location | Units | Loan Amount                |
|                   | Units | Exceeding                  |
|                   | 1     | <b>Exceeding</b> \$625,500 |
| Alacka & Hawaii   |       | •                          |
| Alaska & Hawaii   | 1     | \$625,500                  |

- Maximum loan amount may not exceed the VA statutory loan limits for each county.
- Fixed 15 and 30 year terms only.
- Secondary financing not allowed except for IRRRL with existing secondary financing the will be re-subordinated to the new first mortgage.
- Buy downs not allowed.
- No foreclosure or bankruptcy in the last 7 years.

# **High Balance Loan Amount** and Credit Score Requirements

| Transaction Type   | Loan Amount                | Minimum Credit<br>Score |  |  |  |
|--------------------|----------------------------|-------------------------|--|--|--|
| Purchase           | \$417,001 to \$1,000,000   | 640                     |  |  |  |
| Rate/Term<br>IRRRL | \$1,000,001 to \$1,500,000 | 700                     |  |  |  |
| Transaction Type   | Loan Amount                | Minimum Credit<br>Score |  |  |  |
|                    | \$417,001 to \$700,000     | 640                     |  |  |  |
| Cash Out           | \$700,001 to \$1,000,000   | 660                     |  |  |  |
|                    |                            |                         |  |  |  |

# **Eligible Borrowers**

- Military personnel (active duty)
- Veterans that meet minimum service requirements
- National Guard
- Reserves
- Spouse of veteran who is listed as MIA or POW
- Spouse of veteran who perished from a service related disability

All eligible borrowers must meet entitlement requirements and provide a Certificate of Eligibility (COE).

# **Ineligible Borrowers**

- Non veteran applicant (except spouse of veteran)
- Insufficient time served in the military
- Veterans with CAIVRS issues that cannot be resolved
- Veterans with insufficient entitlement
- Corporations, partnerships, Limited Liability and fictitious name entities
- Investors (exception, N/O/O IRRLs)

# **Eligible Borrowers**

| Status                      | Qualifying wartime and peacetime periods | Qualifying active duty dates   | Minimum active duty service requirements   |
|-----------------------------|--|--|--|
|                             | WWII                                     | 9/16/1940 - 7/25/1947  | 90 total days  |
|                             | Post WWII                                | 7/26/1947 - 6/26/1950  | 181 continuous days  |
|                             | Korean War                               | 6/27/1950 - 1/31/1955  | 90 total days  |
|                             | Post Korean War                          | 2/1/1955 - 8/4/1964  | 181 continuous days  |
|                             | Vietnam War                              | 8/5/1964 - 5/7/1964  | 90 total days  |
| Veteran                     |  | *For Veterans who served in the<br>Republic of Vietnam, the<br>beginning date is 2/28/1961 |  |
|                             | Post-Vietnam War                         | 5/8/1975 - 8/1/1990  | 181 continuous days  |
|                             | 24-month rule                            | 9/8/1980 - 8/1/1990<br>*The beginning date for officers<br>is 10/16/1981                   | 24 continuous months, OR The full period (181 days) when called or ordered for active duty         |
|                             | Gulf War                                 | 8/2/1990 - Present   | 24 continuous months, OR The full period (at least 90 days) when called or ordered for active duty |
| Currently On<br>Active Duty | Any                                      | Any  | 90 days of active service  |
| National Guard and Reserve  | Gulf War                                 | 8/2/1990 - Present   | 90 days of active service  |

# For National Guard and Reserve:

Six years of service Selected Reserve or National Guard, AND

- Were honorably discharged, OR
- Were placed on the retired list, OR
- Transferred to the Standby Reserve or an element of the Ready Reserve other than the Active Reserve after service characterized as honorable, OR
- Continue to serve in the selective reserve

# **Eligible Properties**

- 1-4 unit properties
- Primary residence
- Non primary residence (IRRRL only)

# **Ineligible Properties**

- Non warrantable condos, condotels, Co-Ops, manufactured homes and Florida condos.
- Borrowers may not own more than one VA mortgage with maximum entitlement.
- · Energy efficient mortgage

#### Credit

When significant adverse credit is identified in a borrower's credit history, documentation must be provided
evidencing whether the derogatory information was due to extenuating circumstances or financial
mismanagement, and that an acceptable credit history has been re-established.

# Mortgage

• Late payments of 30 days or more within the prior 12 months are ineligible.

# **Short Sales**

- Borrower in default at the time of short sale
- A borrower in default on the mortgage at the time of the short sale is not eligible for a new VA insured mortgage for 2 years from the date of the pre-foreclosure sale.

# **Bankruptcy**

#### **Chapter 7 Bankruptcy**

 At least 2 years must have elapsed since the date of the discharge of the bankruptcy. In addition, the borrower must have re-established an acceptable credit history.

# **Chapter 13 Bankruptcy**

- One full year of the payout period of the bankruptcy has elapsed.
- The borrower has made all scheduled payments on time and is current on their obligation.
- The borrower must receive written permission from the bankruptcy court to enter into a new mortgage transaction.

#### Foreclosure and Deed in Lieu of Foreclosure

A minimum of 2 years must have elapsed since the satisfaction and release of a previous foreclosure.

# **Consumer Credit Counseling**

- One full year of the payout period has elapsed.
- The borrower has made all scheduled payments on time and is current on their obligation.

#### **Divorce**

 Delinquent payments made after assignment of responsibility to the ex-spouse will not be considered as adverse to the borrower.

#### **Judgments**

Judgments must be either paid in full or on an acceptable payment plan with a satisfactory payment history.

#### Collections

 A collection account may remain open if the debt is not significant and will not impact the borrower's financial capacity. A history of collection activity or numerous collections may be cause for denial for credit risk

#### Non Traditional Credit and Insufficient Credit

Non-traditional credit sources may be considered when the borrower has a sufficient credit score to qualify.

#### **Trade Lines in Dispute**

Disputed trade lines which derogatory activity occurred within the last 24 months that are reported must be
updated to show dispute resolution or acceptable settlement. Disputed collection accounts with zero balance
are acceptable.

#### Liabilities

Accounts may not be "paid down" to 10 months or less to allow the borrower to qualify. However, accounts
with less than 10 months remaining may be excluded at an Underwriter's discretion if they are not significant
and will not adversely impact the borrower's ability qualify for the mortgage within acceptable ratio tolerance.
 If a debt is deemed significant it must be included in the borrower's ratios or paid in full.

#### Co-signed Loans

The monthly payment on a co-signed loan may be excluded from long term debt only with evidence of timely
payments being made by the primary obligor for a period of 12 months or longer.

# **Projected Obligations**

Debt payments such as student loans or balloon notes schedule to begin or come due within 12 months of
the mortgage loan closing must be included as monthly obligations. Debt Payments do not have to be
classified as projected obligations if the borrower provides evidence that the debt will be deferred to a period
outside the 12 month time frame.

# Income: The borrower must have a 2 year history of income.

#### **Overtime and Bonus Income**

- Must be received for a period of no less than 2 years and likely to continue.
- Declining income requires a written explanation and a review of the previous 3 year period.

#### **Part Time Income**

Borrower must document a 2 year history of uninterrupted part time employment.

#### Seasonal Income

 Borrower must be employed in the same job for the past 2 years and expect to be rehired in the next season.

#### **Commission Income**

 Must be received a minimum of 2 years. Commission income showing a decrease in the current year requires a letter of explanation and significant compensating factors.

#### Retirement Income

Must be verified that the income will continue for a minimum of 3 years if not of retirement age.
 Annuities require verification that sufficient assets allow for planned distributions. Social Security income must be verified via tax returns or award letter.

# **Auto Allowance and Expense Payments**

 Only the amount that exceeds the actual expense may be considered income. Verification is required from the employer that the expense payments will continue.

#### **Family Business Income**

Must verify the borrower is not an owner of the business via 2 years tax returns.

#### **Self-Employment Income**

Borrowers with 25% or greater ownership in a business are considered self-employed. Income
must be received for a minimum of 2 years to be eligible for consideration and verified by the most
recent 2 years tax returns and a profit and loss statement. If the borrower has ownership interest in
a corporation or partnership then the most recent 2 years business tax returns must also be
provided.

# Alimony, Child Support, and Maintenance Income

 Must be received for a minimum of 12 months prior to the loan closing and guaranteed to continue for 3 years thereafter.

#### **Investment Income**

Interest and dividend income must be received for a minimum of 2 years prior to loan closing.

#### **Trust Income**

• Income must be guaranteed to continue for a minimum of 3 years.

#### **Rental Income**

Must be verified by a current lease, agreement to lease, or 2 year history via tax returns.

#### Non Taxable Income

 Must be verified as being exempt from federal income tax and may be grossed up using the same tax rate from the borrower's previous tax year.

#### **Debt to Income**

- Standard debt to income ratios are 31/41.
- Expanded ratios may be considered when the AUS renders findings as "Accept" and strong compensating factors exist.

#### **Residual Income**

# Table of Residual Income by Region

Loan amounts <=\$79,999

| Family Size | Northeast   | Midwest | South | West    |  |
|-------------|---|---------|-------|---------|--|
| 1           | \$390   | \$382   | \$382 | \$425   |  |
| 2           | \$654   | \$641   | \$641 | \$713   |  |
| 3           | \$788   | \$772   | \$772 | \$859   |  |
| 4           | \$888   | \$868   | \$868 | \$967   |  |
| 5           | \$921   | \$902   | \$902 | \$1,004 |  |
| > 5         | Add \$75 for each family member up to a family of 7 |         |       |         |  |

Loan amounts > \$79,999

| Family Size | Northeast   | Midwest | South   | West     |  |
|-------------|---|---------|---------|----------|--|
| 1           | \$450   | \$441   | \$441   | \$491    |  |
| 2           | \$755   | \$738   | \$738   | \$823    |  |
| 3           | \$909   | \$889   | \$889   | \$990    |  |
| 4           | \$1,025   | \$1,003 | \$1,003 | \$1,117  |  |
| 5           | \$1,062   | \$1,039 | \$1,039 | \$11,158 |  |
| > 5         | Add \$80 for each family member up to a family of 7 |         |         |          |  |

The residual income figures may be reduced by 5% if the active duty borrower or spouse will continue to have access to nearby military base facilities. The reduction also applies to retired military personnel when the property is located near a military base or instillation.

# **Funds for Closing**

The following assets are permissible:

## **Savings and Checking Account**

Verification must be provided by the most recent bank statement as requested by AUS findings.

#### **Investment Accounts**

Up to 60% of the value of the assets may be used in a 401K, IRA, Thrift Savings Plan and KEOGH accounts

#### Stocks and Bonds

 Up to 100% of the value of the asset may be used and verified by a monthly or quarterly statement from the financial institution.

#### **Savings Bonds**

• Up to 100% of the original purchase price may be used.

# Sale of Personal Property

- A borrower may sell personal property and use the funds for closing if:
- A valid appraisal was made, documented and provided to the lender as proof of value.
- Borrower can provide a valid receipt with proof of sale.

# **Seller Contributions**

Maximum seller contribution is 4%.

#### Seller contributions include:

- Funding fee
- · Prepaid expenses
- · Credit balances or judgments on the borrowers behalf

#### Reserves

- Determined by AUS.
- Note: 2-4 unit properties require 6 months reserves if rental income is being used to qualify.

# **Maximum Guaranty**

| Loan Amount           | Maximum Potential Guaranty                                       | Special Provisions |
|-----------------------|--|--------------------|
| <=\$45,000            | 50% of loan amount   | 25% on IRRRL's     |
| \$45,001 - \$56,250   | \$22,500   | 25% on IRRRL's     |
| \$56,251 - \$144,000  | 40% of loan amount with a maximum of \$36,000                    | 25% on IRRRL's     |
| \$144,001 - \$417,000 | 25% of the loan amount   | 25% on IRRRL's     |
| >\$417,000            | The lesser of: 25% of the county limit or 25% of the loan amount | 25% on IRRRL's     |

# **Funding Fee**

#### **Purchase**

| Type of Veteran         | Down Payment | First Time<br>Use | Subsequent Use |
|-------------------------|--------------|-------------------|----------------|
|                         | None         | 2.15%             | 3.30%          |
| Regular Military        | 5%-9.99%     | 1.50%             | 1.50%          |
|                         | >10%         | 1.25%             | 1.25%          |
| Danaman                 | None         | 2.40%             | 3.30%          |
| Reserves National Guard | 5%-9.99%     | 1.75%             | 1.75%          |
|                         | >10%         | 1.50%             | 1.50%          |

#### Cash-Out

| Type of Veteran            | First Time<br>Use | Subsequent Use |
|----------------------------|-------------------|----------------|
| Regular Military           | 2.15%             | 3.30%          |
| Reserves<br>National Guard | 2.40%             | 3.30%          |

#### **IRRRL**

| Type of Loan | Funding Fee<br>First Time or subsequent Use |
|--------------|---|
| IRRL         | 0.50%                                       |

Borrowers may be exempt from the funding fee under the following circumstances:

- Borrower has a service related disability and is being compensated by the VA.
- Borrower is a surviving spouse of a veteran who perished in service or from a service related disability.

# Fees and Charges the Borrower Can Pay

The borrower may pay a 1% flat fee to cover all costs associated with the loan which includes:

- Processing fee
- Application fee
- Lender inspection fee
- Underwriting fee
- · Wire fee
- Mortgage Broker fee
- Commitment fee
- Lock extension fee

The flat fee consists of 1% of the loan amount and is included in "our origination charge" on the GFE.

# Fees and Charges the Borrower is Not Permitted to Pay (Non allowables)

- Appraisal requested by the lender or seller for a reconsideration of value.
- Appraisals requested by parties other than the borrower or lender.
- Flood zone determination requested by the lender or appraiser.
- Pest inspection (purchase only).
- Duplicate fees for services that have been paid by another party.
- Fees or commissions charged by a Real Estate Agent.

# **Appraisal**

- Purchase loans 1004
- Standard Refinance loans determined by AUS
- IRRRL initial AVM to determine value. If value exceeds 95% a 2055 exterior only is required.

#### **Refinance Loans**

#### Cash-Out

- Pay off existing and subordinate liens.
- Borrower may use excess cash for home improvements, debt consolidation or other matters.
- Maximum cash to borrower is limited by LTV.

#### **IRRRL**

- Manually underwritten
- No income documentation
- No appraisal if internal AVM value is <95%</li>
- No maximum CLTV
- Subordinate liens must be re-subordinated
- No cash back to borrower
- Property does not have to be a primary residence.
- Loan must be seasoned a minimum of 6 months.

# **Additional Overlay Requirements**

The following section describes the required and permissible documentation on all loan types.

# **Employment**

 A verbal verification of employment must be completed three days prior to the note date and prior to loan QC.

#### Income

- A signed 4506-T must be processed for all borrowers when tax returns are used to calculate income
  and the IRS transcripts must be obtained for the most recent two years available prior to final approval.
  - Tax transcripts may not be substituted for the borrower's tax returns.

#### **Assets**

 A verification of deposit is not permitted as a sole verification of assets. Borrowers must provide current statements from the institution managing or holding the asset. Any non payroll deposits must be sourced.

## **Short Payoff**

• The loan must fund no later than the 5<sup>th</sup> day of the month to receive the interest credit.

The guidelines contained herein are general product guidelines and are in no way intended to imply an approval of any particular borrower or transaction. All loans are subject to final approval of United Fidelity Funding Corp.

For additional information or clarification of guidelines, policies and procedures, contact your Account Executive

Guidelines are subject to change without notice. United Fidelity Funding Corp. is an Equal Housing Lender.